

Town of Waterville - Certified Local Government Preservation Commission

Meeting Minutes for January 23, 2024 – Town Hall and Zoom

The mission of this Commission is to provide for the identification, evaluation, and protection of historic resources; raise community awareness of and help maintain the history of Waterville, and partner with other community resources to promote, plan, and preserve the historic significance of Waterville.

- **Call to Order – Dan**
 - Cathy Clark called the meeting to order at 5:34 pm.
 - Present: Cathy Clark, Jill Thompson, Cathi Nelson, Michelle Mires, Loyd Smith
- **Approval of Minutes from November 28, 2023 HPC meeting**
 - Minutes were approved as corrected.
- **Additions to Agenda: none**
- **Introduction of guests: none**
- **Report of Committees:**
 - Director: Dan no report
 - Secretary: Cathi no report
 - Media: Cathy no report
 - Town Government/Community Relations: Loyd no report
 - Main Street Association: Jill no report
 - Training: Cathi
 - DAHP “Design Review 101” webinar February 16; 3-4pm – **Cathi will send out link**
 - Planning Association of Washington conference; April 24-26 at Campbell’s in Chelan. This is not relevant to our commission.
 - Grants: Cathy, Cathi, Jill
 - 2025 DAHP CLG grant applications are online; due April 28, 2024. Ideas? Are we interested in applying? Discussion – agree that we should apply. One idea – plaques for existing and future historic properties on both national and Waterville historic registries. **We will bring additional grant ideas to the February HPC meeting.**
 - T-Mobile Hometown Grant – due March 31, 2024. Grant for “*projects to build, rebuild, or refresh community space that help foster local connections in your community.*” Funds could be used for “*revitalizing or repurposing a historic structure, creating a downtown asset or destination, or improving a space where friends and neighbors gather. Projects that add to a sense of place or could lead to further investment are of particular interest.*”
 - **Cathi will research past grant awardees as we collect ideas for this grant.**
 - Cultural Resource Specialist: Kat
 - Malloy nomination is close to completion.
- **Old Business:**
 - Progress/update on Historic Overlay Map edits, reprinting for Town Hall and applications. – Dan, Kurt
 - Discussion. **Cathi will email Kurt and Dan to find out the status of the overlay map .**
 - Progress/update on development of Communication Procedure between Waterville Building Inspector, P & Z, HPC, historic property of owners and Town of Waterville. See above.

- Malloy nomination progress/update – Kat, Cathy
 - See “Cultural Resource Specialist” report above.
- Other nominations – Kat
 - Kat will begin nomination of her house once the Malloy nomination is complete.
- Plaque Update: Kat, Cathi
 - We need funds and decide on a design.
- Update – moving forward with nominations to Waterville Historic Registry –
 - Awarding of contract – contract was awarded to Ann Sharley. We need to check to see if Marsha has sent out the contract; then contact Ann Sharley for details. **Cathy Clark will contact Marsha.**
 - Suggestions for historic properties for nominations
 - Cathi reported that we are encouraged to nominate our own homes for Ann Sharley to work on; it shows the community that we are willing to have our own properties on the local registry before pursuing other properties town.
 - Group discussion about which properties to suggest to Ann Sharley:
 - Larry and Cathi Nelson
 - Robert and Michelle Mires
 - John and Alice Ruud
 - Poplar house (Fricks)
 - Carol Cowling
- **New Business:**
 - Local Nomination Form: We received an example of a local nomination form from Michelle Thompspon (DAHP). Suggestion was to look at the example and decide if our nomination form needs updating or?
 - Kat has looked at the example from Spokane sent by Michelle Thompson; Kat recommends that we leave our nomination form as is – it is good the way it is!
 - 2023 DAHP CLG report was completed and submitted by the deadline.
 - FYI - DAHP has a YouTube channel. Here is the link:
<https://www.youtube.com/channel/UCU2jvfUBIMckNwXIWWV7Qg>
- **Historic Preservation News around Town:**
 - The “Waterville Hallmark Christmas” committee was awarded \$3,048 for Phase #2 of the downtown holiday lighting project. Plans are already underway to continue holiday lighting farther down Locust and to the south side of Chelan Street

**Next Historic Preservation Commission meeting: Tuesday, February 27, 2024 at 5:30 pm at
Town Hall/Zoom**